



St. Mary's Catholic Primary School, Birchley
Appointment of Reception Class teacher, MAY 2019 – Person Specification

TRAINING AND QUALIFICATIONS	ESSENTIAL/ DESIRABLE	* SOURCE
Practising Catholic	D	A,R
Qualified teacher status	E	A
Catholic Certificate of Religious Studies or commitment to obtain	D	A
Degree	E	A
Recent participation in a range of relevant in-service training	D	A

PROFESSIONAL KNOWLEDGE & UNDERSTANDING	ESSENTIAL/ DESIRABLE	SOURCE
Sound understanding of the distinctive nature of a Catholic School	D	A,I
Able to articulate a philosophy for Catholic Education	D	A,I
Understanding of and commitment to curriculum Religious Education	E	A,I
Experience in leading collective acts of worship	D	A,I
Pupils' Educational development, especially in the Early Years	E	A,I,T
A sound understanding of the EYFS Curriculum	E	A,I,T
A sound understanding of phonics and the development of early mathematic skills	E	A,I,T,R
Understanding of safeguarding and child protection procedures	E	A,I
Evidence of good/outstanding teaching in EYFS	E	A,T,R
Excellent behaviour management skills	E	A,T,R
Excellent IT skills to support and enhance teaching and learning	E	A,T
An understanding of how to use assessment in the early years	E	A,I,R
Demonstrate consistent and effective planning of lessons to meet the needs of all pupils	E	A,I,T,R
Evidence of being able to create a bright, colourful, safe and effective learning environment.	E	A,T,R

PERSONAL SKILLS AND ATTRIBUTES	ESSENTIAL/ DESIRABLE	SOURCE
Excellent written and communication skills	E	A,I,T
An ability to fulfil all spoken aspects of the role with confidence through the medium of English	E	A,I,T
Good interpersonal skills	E	A,I,T,R
Stamina and resilience	E	A,I,T,R
Ability to prioritise and organize work effectively	E	A,R
Ability to work as part of a team	E	A,R
Personal drive to ensure potential for each child is maximised	E	A,I,T,R
Ability to act as a role model for pupils and staff by setting high professional standards	E	A,R,I
Willingness to be involved in all aspects of school life	E	A,I,R

OTHER REQUIREMENTS	ESSENTIAL/ DESIRABLE	SOURCE
Application forms should be completed in full	E	A
Letters should be clear and concise (no more than 2 sides of A4) and should address the criteria identified in the person specification	E	A

CONFIDENTIAL REFERENCES & REPORTS	ESSENTIAL/ DESIRABLE	SOURCE
Written references only	E	R
Confirming professional and personal knowledge, skills & abilities referred to above	E	R
Positive and supportive faith reference from priest where applicant regularly worships	D	R
Positive recommendation from current employer	E	R
Satisfactory health and attendance record	E	A,R

* SOURCE
A= APPLICATION
I= INTERVIEW
R= REFERENCE
T= TASK/OBSERVATION

